

Submission Guidelines for



General notes

Please provide text in Word (.doc) or text file (.txt)
 Please make it very clear which section is which, by starting sections with "Title:" "Image caption:" etc.
 Please write in UK English and spellcheck.
 Send all submissions within the deadline limit to petra.kampf@enter-network.eu and any queries as early as possible.

Projects

- LENGTH 100 to 200 words
- TITLE Project title only
- SUBTITLE Please use the subtitle to attract the reader without repeating the project title.
- REQUIRED Image (refer to guides below)
- Captions for all images
- Main text
- Logo (refer to guides below)

AT A GLANCE Include only Funding programme, Duration, One main outcome, Website

Clarity

Creating new resources to support basic work related training in migrants' own languages



Members of the UK expert forum discuss issues affecting Polish migrants

Many migrant workers do not have an understanding of the language of the country they are working in. When these workers attend their employer's basic training courses they are often unable to understand what they are being taught. Therefore they may not understand important elements of the health and hygiene rules, safety procedures or standard requirements of their workplace. This creates the potential for risk to themselves, their colleagues, employers and customers. In many work sectors such as child care, work with the elderly and the preparation and serving of food and drinks, there are legal requirements for officially registered training. This training is ineffective if not understood, and leaves the companies with a workforce who are not working legally.

Clarity creates new training resources to support basic work-related training to migrants in their own languages. It will train a small number of migrants to become trainers in their own languages, translate existing courses, explore means to deliver this training in more settings and research the possibility of integrating these new resources with the officially registered requirements.

Many projects provide language training to migrants. Clarity does not seek to undermine or replace this valuable work, rather to provide a chance to engage migrants with low second language abilities and promote further training.

The Clarity project builds upon and develops the work of the MUTUAL project, based in Austria, which created new training materials and methods to develop the role of migrants in childcare. It also uses methods

Programme LIP - Leonardo Transfer of Innovation

Duration October 2009-December 2011

www.clarity-project.eu

Steps to the installation of this training include the formation of expert forums in four partner countries leading to pilot testing of the training created in existing workplace situations. In the UK Pilot Europe's expert forum includes migrant support officers, potential migrant trainers, police officers who work with migrant organisations, experts in Cervus methods and training professionals. Regular meetings of these forums provide the partner organisations with a wide range of views and experiences from which to base



Articles

- LENGTH 50 to 400 words
- REQUIRED Title
- Author, Organisation, Country
- Main text
- OPTIONAL Images (refer to guides below)

Information on adult education in Europe

Michael Sommer (InfoNet)

The European network "European InfoNet Adult Education" has completely revamped its homepage. The website received a new design and many new elements should make it more user-friendly and interesting.

However, the principle remains the same: around 25

report on developments, new projects and practice in adult education. There are additionally reports in European level. In the mean time, those who are in look through a database of around 1000 articles. It regularly publishes an English-language "InfoLetter" topic, with references to the most important content others which can be accessed by clicking on the link the homepage. This unique service is based on a network which many related umbrella organisations and institutions are represented. The service is published by the Catholic Association for Adult Education (KABE), while Akademie (Germany) sees to the editing and implementation.

www.infonet-ae.eu



Events

- REQUIRED Title
- Date
- Location
- Organising body
- Fees
- Further information

February

Pilot course in Diversity Management

February and May 2011

Time Five Saturdays from 9:30 am to 4:30 pm

Location AidLearn premises, Lisbon

Organisation The pilot course is coordinated by AidLearn in Portugal. Other pilot courses will be held in the United Kingdom, Poland and Turkey.

Participation fees Free

Theme/topic Diversity Management (on training groups), the course has a total of 60h; allows the renewal of CAP (vocational certificate) trainer.

Further information/website <http://www.learnplus.eu/>

Images

- FILE FORMAT Ending .jpg, .tiff, .pdf, .ai or .eps
- RESOLUTION 300dpi
- WIDTH Minimum 1060 pixels (any size for vectors)
- HEIGHT Any
- FRONT COVER Image should be at least 2512 x 3579 pixels in size and of good quality.

Do not submit photos as part of a word (.doc) document.

